

# Training and Evaluation Outline Report

**Status: Approved**

**14 Jan 2015**

**Effective Date: 30 Sep 2016**

**Task Number:** 71-9-5590

**Task Title:** Establish a Joint Mission Essential Task List (Division Echelon and Above [Operational])

**Distribution Restriction:** Approved for public release; distribution is unlimited.

**Destruction Notice:** None

**Foreign Disclosure: FD1 -** This training product has been reviewed by the training developers in coordination with the Fort Leavenworth foreign disclosure officer. This training product can be used to instruct international military students from all approved countries without restrictions.

## **Supporting Reference(s):**

Step Number	Reference ID	Reference Name	Required	Primary
	ADRP 1-03	The Army Universal Task List	Yes	No
	JP 1	Doctrine for the Armed Forces of the United States	Yes	Yes

**Conditions:** The command is conducting operations as a Joint Task Force (JTF) or as a Combined Joint Task Force (CJTF) headquarters. The command's headquarters receives liaison, unit, and individual augmentees. The command receives an operations order from higher headquarters. The commander issues guidance on establishing a joint mission essential task list. The command establishes communications with subordinate and adjacent units and higher headquarters. The mission command system is operational and processing information. This task should not be trained in MOPP 4.

**Standards:** The staff, under the direction of the commander, establishes a joint mission essential task list that identifies the priority warfighting requirements based on assigned missions to focus joint force training in accordance with the joint commanders intent, orders from higher headquarters, and standard operating procedures.

**Live Fire Required:** No

# Objective Task Evaluation Criteria Matrix:

Plan and Prepare			Execute						Assess	
Operational Environment			Training Environment (LV/C)	% of Leaders Present at Training/Authorized	% of Soldiers Present at	External Eval	% Performance Measures 'GO'	% Critical Performance Measures 'GO'	% Leader Performance Measures 'GO'	Task Assessment
BDE & Above										
Dynamic and Complex (All OE Variables and Hybrid Threat)	Night	IAW unit CATS statement.		>=85%	>=80%	Yes	>=91%	All	>=90%	T
				75-84%			80-90%		80-89%	T-
Dynamic and Complex (All OE Variables and Single Threat)	Day			65-74%	75-79%	No	65-79%	<All	<=79%	P
60-64%				60-74%	51-64%		P-			
Dynamic and Complex (<All OE Variables and Single Threat)				<=59%	<=59%		<=50%			U

**Remarks:** None

**Notes:** None

**Safety Risk:** Low

## Task Statements

**Cue:** None

## DANGER

Leaders have an inherent responsibility to conduct Composite Risk Management to ensure the safety of all Soldiers and promote mission accomplishment.

## WARNING

Composite Risk Management is the Army's primary decision-making process to identify hazards, reduce risk, and prevent both accidental and tactical loss. All soldiers have the responsibility to learn and understand the risks associated with this task.

## CAUTION

Identifying hazards and controlling risks across the full spectrum of Army functions, operations, and activities is the responsibility of all Soldiers.

### Performance Steps and Measures

**NOTE:** Assess task proficiency using the task evaluation criteria matrix.

**NOTE:** Asterisks (\*) indicate leader steps; plus signs (+) indicate critical steps.

STEP/MEASURE	GO	NO-GO	N/A
1. The staff, with direction from the commander, identifies mission essential tasks by:	N/A	N/A	N/A
a. Reviewing assigned missions.	N/A	N/A	N/A
b. Assessing the commander's estimate to develop the concept of operations, the capabilities required to execute an assigned mission, and task assignments to subordinates.	N/A	N/A	N/A
c. Analyzing the concept of operation to determine how to accomplish missions and assign tasks to subordinate commands and the staff.	N/A	N/A	N/A
d. Correlating operation plans and orders to the universal joint task list to specify the tasks to perform, assign tasks to force elements, and to sequence these tasks in operational phases.	N/A	N/A	N/A
2. The staff, with direction from the commander, constructs the command joint mission essential task list by:	N/A	N/A	N/A
a. Assessing the contribution of each task to high priority missions.	N/A	N/A	N/A
b. Defining the most essential tasks for inclusion.	N/A	N/A	N/A
c. Reviewing joint mission essential tasks of subordinate commands and staff elements for inclusion.	N/A	N/A	N/A
d. Developing a mission-to-task matrix to document the mission basis of the command joint mission essential task list.	N/A	N/A	N/A
3. The staff defines the conditions of the operating environment that affect the performance of tasks by:	N/A	N/A	N/A
a. Integrating conditions not usually under the commander's control.	N/A	N/A	N/A
b. Integrating conditions given to a commander.	N/A	N/A	N/A
c. Integrating conditions not under friendly control.	N/A	N/A	N/A
d. Integrating conditions that not under human control.	N/A	N/A	N/A
+ 4. The commander reviews and refines each task to establish conditions most likely to affect task performance during mission execution.			
+ 5. The commander publishes standards for joint mission essential tasks based on mission requirements by:			
a. Defining quantitative measures of performance to assess varying levels of execution.	N/A	N/A	N/A
Note: Command assignment determines command-linked tasks through the determination of which organizations have responsibility for each specific task.			
b. Developing a criterion that defines acceptable levels of performance.	N/A	N/A	N/A
+ 6. The commander establishes the command joint mission essential task list to articulate warfighting requirements for the planning, execution, and assessment phases of the joint training system.			

TASK PERFORMANCE / EVALUATION SUMMARY BLOCK							
ITERATION	1	2	3	4	5	M	TOTAL
TOTAL PERFORMANCE MEASURES EVALUATED							
TOTAL PERFORMANCE MEASURES GO							
TRAINING STATUS GO/NO-GO							

ITERATION: 1 2 3 4 5 M

COMMANDER/LEADER ASSESSMENT: T P U

Mission(s) supported: None

MOPP 4: Never

MOPP 4 Statement: None

NVG: Never

NVG Statement: None

Prerequisite Collective Task(s):

Step Number	Task Number	Title	Proponent	Status
	71-9-5200	Assess the Operational Situation	71 - Combined Arms (Collective)	Approved
	71-9-5300	Prepare Plans (Division Echelon and Above [Operational])	71 - Combined Arms (Collective)	Approved
	71-9-5400	Control Subordinate Operational Forces (Division Echelon and Above [Operational])	71 - Combined Arms (Collective)	Approved

Supporting Collective Task(s):

Step Number	Task Number	Title	Proponent	Status
	71-TA-5310	Conduct Operational Mission Analysis for Theater Army	71 - Combined Arms (Collective)	Approved

OPFOR Task(s): None

Supporting Individual Task(s):

Step Number	Task Number	Title	Proponent	Status
	150-LDR-5003	Use the Mission Order Technique	150 - Combined Arms (Individual)	Approved
	150-MC-2300	Perform Information Collection	150 - Combined Arms (Individual)	Approved
	150-MC-5111	Conduct the Military Decisionmaking Process	150 - Combined Arms (Individual)	Approved
	150-MC-5144	Develop a Running Estimate	150 - Combined Arms (Individual)	Approved
	150-MC-5145	Conduct Risk Management	150 - Combined Arms (Individual)	Approved
	150-MC-5200	Conduct Command Post Operations	150 - Combined Arms (Individual)	Approved

Supporting Drill(s): None

Supported AUTL/UJTL Task(s):

Task ID	Title
OP 5.5.9	Report Readiness

## TADSS

TADSS ID	Title	Product Type	Quantity
No TADSS specified			

## Equipment (LIN)

LIN	Nomenclature	Qty
No equipment specified		

## Materiel Items (NSN)

NSN	LIN	Title	Qty
No materiel items specified			

**Environment:** Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to the current Environmental Considerations manual and the current GTA Environmental-related Risk Assessment card. Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT.

**Safety:** In a training environment, leaders must perform a risk assessment in accordance with ATP 5-19, Risk Management. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination.